



School District of Clay County Green Cove Springs, Florida

Teacher Inservice Center - Fleming Island High School
2233 Village Square Parkway
APRIL 19, 2007

Hearings for Special Actions regarding Students - 4:00 p.m.
Regular Meeting - 7:00 p.m.

April 19, 2007 Regular Meeting

Invocation

Pledge of Allegiance

Call to Order

1. [Attendance](#)

Minutes: Present: Carol Vallencourt, District No. 1; Carol Studdard, District No. 2; Wayne Bolla, District No. 4; and Lisa Graham, District No. 5. Charles Van Zant, District No. 3, has taken a leave of absence. Superintendent David Owens was also in attendance at the meeting.

Consent Agenda

Superintendent

2. [C-1 Minutes of special meeting on March 6, 2007; student disciplinary hearings and regular meeting on March 15, 2007; and special meeting on March 27, 2007](#)

Attachment: [Mar0607.pdf](#)

Attachment: [Mar1507Minutes.pdf](#)

Attachment: Mar1507Disc.pdf (Confidential Item)

Attachment: [Mar2707Minutes.pdf](#)

Deputy Superintendent

3. [C-2 Amendments to Staff Allocations for 2006-2007](#)

Attachment: [Staff Allocation Changes - 2006-2007.pdf](#)

4. [C-3 Amendments to Staff Allocations for 2007-2008](#)

Attachment: [Staff Allocation Changes - 2007-2008.pdf](#)

5. [C-4 Daily Hours for Teachers and Students - 2007-2008](#)

Attachment: [Daily Hours - 2007-2008.pdf](#)

Human Resources

6. [C-5 Personnel Consent Agenda](#)

Attachment: [Personnel Consent Agenda 0407.pdf](#)

7. [C-6 Reappointments for the 2007-2008 School Year](#)

Attachment: [2007 Reappointment Agenda TOC & Section I.pdf](#)

Attachment: [2007 Reappointment Agenda Section II.pdf](#)

Attachment: [2007 Reappointment Agenda Section III.pdf](#)

- Attachment: [Hold for Reappointment Sections I & II.pdf](#)
Attachment: [Hold for Reappointment Sections I & II.pdf](#)
Attachment: [2007 Instructional Job Assignments.pdf](#)
8. [C-7 Proclaim April 22-28, 2007 as Administrative Professional Week, and April 25, 2007, as Administrative Professional Day in Clay County](#)
9. [C-8 Proclaim May 8, 2007, as National Teacher Day in Clay County](#)

Instruction

10. [C-9 2006-2007 Proclamation endorsing National School Nurse Day, May 9, 2007](#)
Attachment: [School Nurse Day.pdf](#)
11. [C-10 Bannerman Learning Center Placements in Lieu of Expulsion and ESE Alternative School Update](#)
Attachment: [BLC placements Apr 07.pdf](#)
12. [C-12 Co-Enrollee list for March 2007](#)
Attachment: [March 2007 Co-Enrollee list.pdf \(Confidential Item\)](#)
13. [C-13 2007-2008 Art Enrichment Contract with Lori Butler as new Director](#)
Attachment: [Art Enrichment Contract.pdf](#)
14. [C-14 Kindergarten Teacher Training by 95% Group, Inc.](#)
Attachment: [95 Percentile Group.pdf](#)
15. [C-15 Clay County ESE students to participate in Very Special Arts \(VSA\) on May 4, 2007.](#)
16. [C-16 Student Travel](#)
Attachment: [Student Travel-Board Backup-April 19, 2007.pdf](#)
17. [C-17 Extend Advertising of Amendments to the Student Code of Conduct for Elementary and Secondary](#)
Attachment: [Secondary Redlined 2007-08.pdf](#)
Attachment: [Elementary Redlined2007-08.pdf](#)
Attachment: [SCOC Summary of Revisions 07-08.pdf](#)

Business Affairs

18. [C-18 Monthly Financial Report for March, 2007](#)
Attachment: [MONTHLY FINANCIAL MARCH,2007.xls](#)
19. [C-19 Budget Amendments for the Month of March, 2007](#)
Attachment: [MAR-budget cover sheet_impact stmt_.pdf](#)
Attachment: [March, 2007.xls](#)
20. [C-20 Warrants and Vouchers for MARCH, 2007](#)
Attachment: [WARRANTS AND VOUCHERS.xls](#)
21. [C-21 Auditor General's Report for the 2005-2006 Audit](#)
Attachment: [20070409164531121Audit 05-06.pdf](#)
22. [C-22 Monthly Property Report - March, 2007 - Furniture/Equipment](#)
Attachment: [Furniture-Equipment Report-March, 07.pdf](#)
23. [C-23 Monthly Property Report - March, 2007 - AV Materials](#)
Attachment: [Audiovisual Report-March, 2007.pdf](#)
24. [C-24 Monthly Property Report - March, 2007 - Software](#)
Attachment: [Software Report-March, 07.pdf](#)
25. [C-25 Monthly Property Report - March, 2007 - Vehicles](#)
Attachment: [Vehicles Report-March, 07.pdf](#)
26. [C-26 Deletion of Certain Items Report - April, 2007](#)
Attachment: [Monthly Deletion Report-April, 07.pdf](#)
Attachment: [Monthly Deletion Report \(Attachments\)-April, 07.pdf](#)
27. [C-27 Write off NSF Check at Swimming Pen Creek Elementary School](#)
28. [C-28 Bids To Be Awarded](#)
Attachment: [Recommended Action.pdf](#)

29. [C-29 Bid Renewals To Be Awarded](#)

Support Services

30. [C-30 Pre-Qualification of Contractors](#)

Attachment: [Contractors 4,19,07.pdf](#)

31. [C-31 Option Contract for Elementary School X Property Acquisition](#)

Attachment: [FINAL Option Cntrct Elem X.pdf](#)

32. [C-32 Substantial Completion of Coppergate Elementary School](#)

Attachment: [Substantial Completion Cert, CGE.pdf](#)

33. [C-33 Appoint County-Wide Registered Surveying and Mapping Services](#)

Attachment: [Surveying & Mapping Agreement.pdf](#)

34. [C-34 Construction contract award for Duct Board Replacement at Clay High School B-3A](#)

Attachment: [CHS.DuctBoardReplacement.BidTab.2.pdf](#)

35. [C-35 Construction contract award for Re-Roofing Buildings 1 & 2 at Grove Park Elementary School](#)

Attachment: [GPE.BidTab.ReRoof 001.pdf](#)

36. [C-36 Final \(Phase III\) Plans and Specifications for Lightning Protection at Ridgeview High School](#)

37. [C-37 Amend Section IV of the F.Y. 2006-07 Educational Facilities Plan](#)

Adoption of Consent Agenda

38. [Adoption of all remaining Consent Items](#)

Minutes:

Consent Item C-11 was moved to Discussion by Mr. Bolla.

Following approval of the Consent Agenda, Mrs. Vallencourt called attention to Items C-7, C-8 and C-9 which endorse Administrative Professional Week/Day, National Teacher Day and National School Nurse Day. She thanked all the employees for their hard work and dedication to the students of Clay County.

Motions:

Approve the Consent Items as presented, with the exception of those moved to Discussion or deleted. - PASS

Vote Results

Motion: Lisa Graham

Second: Wayne Bolla

Wayne Bolla - Aye

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Aye

Recognitions and Awards (There were none)

Scheduled Citizen Requests

39. [Kristen Vore regarding lottery process at Orange Park Elementary School](#)

Attachment: [OPE Petitions.pdf](#)

40. [Nathan Vore regarding lottery process at Orange Park Elementary School](#)

41. [Arthur L. Hall regarding lottery process at Orange Park Elementary School](#)

42. [Ben Dinkins regarding lottery process at Orange Park Elementary School](#)

43. [Citizens Not Scheduled regarding lottery process at Orange Park Elementary](#)

Minutes:

Pete Morgan and Cathy Holton expressed concerns similar to the scheduled citizens. The parents are asking for an exception to the admissions process so that children who live in the OPE neighborhood can attend their neighborhood school.

Following all speakers, the Board discussed the situation at OPE. It was noted that OPE was converted to a "Concept" school in 1993 in an effort to save the school as a result of its low enrollment due to the maturing neighborhood. The registration process was changed later from a first come-first serve basis to the lottery process due to liability issues that arose when parents started to "camp out" on school property days before the registration period began. Since its inception, the school has been very successful and the majority of the Board was reluctant to make any changes. Mr. Bolla felt it might be good to consider creating another concept school in another location in the county. It was agreed that staff will bring information back to the Board showing the demographics of all students currently attending OPE.

Presenters

Discussion Agenda

Instruction

44. [C-11 \(Bolla\) 2007/08 Special Pupil Requests: 2007/08 Non-Resident Admissions Guidelines](#)

Attachment: [2007-2008 SPR MEMORANDUM.pdf](#)

Minutes: Mr. Bolla pulled this item for continuation of the discussion from last month. He is concerned with the exception made for non-resident students of business owners in Keystone Heights to attend KHE, especially since the school is over its recommended capacity. Following brief discussion, Mr. Bolla made a motion to strike the verbiage that allows this exception from the policy, but the motion failed for lack of a second. Denise Adams, Assistant Superintendent for Instruction, stated that Keystone Heights is a small community that depends heavily on the small businesses, and that there are only six students currently attending the school under this exception.

Motions:

Approve as submitted the 2007/08 Special Pupil Requests; 2007/08 Non-Resident Admissions Guidelines - PASS

Vote Results

Motion: Lisa Graham

Second: Carol Studdard

Wayne Bolla - Nay

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Aye

Support Services

45. [Architect Appointment for Elementary School](#)

Motions:

Appoint the top ranked firm, Bhide & Hall Architects, P.A. as Architect for Elementary School at a fee of 5.5% of the construction cost. - PASS

Vote Results

Motion: Lisa Graham

Second: Carol Studdard

Wayne Bolla - Aye

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Aye

46. [Partial Guaranteed Maximum Price for Elementary School "X"](#)

Attachment: [Elem X Partial GMP.pdf](#)

Attachment: [Elem X Amendment 4.pdf](#)

Motions:

Approve the partial Guaranteed Maximum Price proposal for Elementary School from Skanska USA Building Inc. Upon the approval of the GMP proposal, this document becomes part of the Construction Manager At-Risk agreement for the project. - PASS

Vote Results

Motion: Carol Studdard

Second: Lisa Graham

Wayne Bolla	- Aye
Lisa Graham	- Aye
Carol Studdard	- Aye
Carol Vallencourt	- Aye

47. [Guaranteed Maximum Price for Charles E. Bennett Classroom Replacement \(Phase II\)](#)

Attachment: [GMP PH II, CEB.pdf](#)

Motions:

Approve the Guaranteed Maximum Price and Amendment 3 to the Agreement with the Construction Manager at Risk for the Construction Phase II (Building 14) at Charles E. Bennett Elementary School Classroom Replacement. - PASS

Vote Results

Motion: Lisa Graham

Second: Wayne Bolla

Wayne Bolla	- Aye
Lisa Graham	- Aye
Carol Studdard	- Aye
Carol Vallencourt	- Aye

Presentations from the Audience

48. [Constance Higginbotham](#)

Minutes:

Ms. Higginbotham, President of the Clay County Education Association, gave a brief update on legislative issues. She also expressed the concern of many teachers about the longer lapse before the first paycheck for next school year due to the later start date. Teachers' first day will be August 13, 2007 and the first scheduled pay check will not be issued for a full three weeks on August 31. The teachers are asking about the possibly of a check being issued on August 15. The superintendent and staff were aware of this concern from teachers and had met earlier in the week to discuss the issue. However, they were not able to come up with any physical, financial, or legal way to make this happen for ALL employees. Dr. Copeland, Assistant Superintendent for Business Affairs, mentioned that a check could possibly be issued on August 24th, but the next check after that would not be until September 14th.

Superintendent Requests

49. [Emergency Item](#)

Minutes: Declaration of emergency: The District's Instructional Division has determined that Kids Corner Tutoring, Inc. is in default of the terms of its contract with The School Board of Clay County in that it is representing that tutoring is being done when it has, in fact not been performed. Time is of the essence in rescinding this contract so that the school district can stop its losses in paying for work that has not been performed. Failure to declare an emergency would result in continued default by Kids Korner Tutoring, continued loss by parents and continued loss by the school district. It is in the best interest of the School Board and students and parents to consider this matter on an emergency basis.

Motions:

Declare that an emergency exists, that being the urgent need to consider rescision of The School Board of Clay County contract with Kids Korner Tutoring, Inc. - PASS

Vote Results

Motion: Lisa Graham

Second: Wayne Bolla

Wayne Bolla - Aye

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Aye

50. [Rescind contract with Kids Korner Tutoring, Inc.](#)

Motions:

Motion to rescind the contract for Supplemental Educational Services between The School Board of Clay County, Florida and Kids Korner Tutuoring, Inc. dated September 22, 2006. - PASS

Vote Results

Motion: Lisa Graham

Second: Wayne Bolla

Wayne Bolla - Aye

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Aye

51. [TRIM Timeline and Upcoming Budget Meetings](#)

Minutes: Dr. Copeland briefly reviewed the Truth in Millage (TRIM) timeline for the 2007-08 budget process and presented a calendar of proposed dates for upcoming meetings to meet the TRIM guidelines.

School Board's Requests

52. [Update on Pending Issues](#)

Minutes:

At Mr. Bolla's request, an update was given on the following issues: bussing for students attending Clay County academies; school concurrency; email public records.

Mrs. Vallencourt briefly reviewed the proposed bill by Senator Gaetz regarding the school start date.

Adjournment

53. [The meeting adjourned at 8:50 p.m.](#)

Superintendent

Chair